
Application for Admission

www.NortheastState.edu

P.O. Box 246 • 2425 Highway 75
Blountville, TN 37617



NORTHEAST STATE

We're here to get you there

APPLICATION INSTRUCTIONS:

First-time College Student

(No prior college attendance)

1. Complete Application for Admission.
2. Submit \$10.00 non-refundable application fee to the Business Office.
3. Submit official ACT report (not required if 21 years of age or older. Applicants 21 or older will be required to take the COMPASS Test). Official ACT report can be requested by writing to American College Testing Program, PO Box 412, Iowa City, Iowa 52240. ACT scores on official high school transcripts are acceptable, as are SAT scores.
4. Submit proof of citizenship or lawful presence in the United States (Driver's license/state ID or birth certificate).
5. Request high school to forward official transcript to Office of Admissions and Records.
6. If eligible by GED, have official copy of scores sent directly from reporting institution to Office of Admissions and Records.
7. Complete Northeast State Hepatitis B Immunization Health History Form and Certificate of Immunization Form.

Re-Admit Student

(Previously attended Northeast State)

1. Complete Application for Readmission.
2. Applicants who have attended other institutions since attending Northeast State must have an official transcript forwarded from each institution.

Transfer Students

(Attended any college(s) prior to enrolling at Northeast State)

1. Complete Application for Admission.
2. Submit \$10.00 non-refundable application fee to the Business Office.
3. Request an official transcript be forwarded directly to Northeast State for each college, business, or technical school attended.
4. Request high school to forward official transcript to Office of Admissions and Records (not required if bachelor's degree earned).
5. Transfer students without previous English or math course work will be required to take the appropriate portion of the COMPASS placement test prior to

registration. Students who took the placement test at another Tennessee Board of Regents institution **should have COMPASS scores sent to the Office of Admissions and Records.**

6. Complete Northeast State Hepatitis B Immunization Health History Form and Certificate of Immunization Form.
7. Submit proof of citizenship or lawful presence in the United States (Driver's license/state ID or birth certificate).

Transient Student

(Taking a limited number of courses designed to transfer back to primary institution)

1. Complete Application for Admission.
2. Submit \$10.00 non-refundable application fee to the Business Office.
3. Submit an official transcript from **each** institution attended.
4. Complete Northeast State Hepatitis B Immunization Health History Form and Certificate of Immunization Form.
5. Submit proof of citizenship or lawful presence in the United States (Driver's license/state ID or birth certificate).

Non-Degree Seeking Student

(Not pursuing a degree or certificate)

1. Complete Application for Admission.
2. Submit \$10.00 non-refundable application fee to the Business Office.
3. Submit an official transcript from **each** institution attended.
4. Complete Northeast State Hepatitis B Immunization Health History Form and Certificate of Immunization Form.
5. Submit proof of citizenship or lawful presence in the United States (Driver's license/state ID or birth certificate).

Dual Enrollment and High School Programs

The Office of High School Transitions Programs handles application procedures for all Dual Enrollment students. There is a separate application for these programs. For questions regarding Dual Enrollment, please call 423.354.2505.

Application for Admission

Please send application and official transcript(s) to:
Office of Admissions and Records, P.O. Box 246, Blountville, TN 37617

Applicants must complete every item on this form, sign, date, and return it with a \$10.00 non-refundable fee, unless previously paid. All credentials provided to the college become the property of the college and cannot be forwarded or returned. All credentials will be maintained in an active status for a period of 12 months. After this period, if you do not register for classes, all credentials will be purged and must be submitted again before an admissions decision will be made. **Please complete with black or blue ink.**

Student Social Security Number:

____ - ____ - ____

Full Legal Name:

Last First Middle

Permanent Home Address:

Number Street/Apt. # P.O. Box

City State Zip Code County Country (if not U.S. citizen)

E-mail address Home phone number (Please include area code) Cell phone number

Date of Birth: _____
Month Day Year

Place of Birth: _____
City State Country

Emergency Contact Information:

Name Relationship

Address Phone number

We request your completion of the following **for reporting purposes only**. This information will not be used to discriminate against any applicant in the admission decision:

Gender: ☐ Male ☐ Female

Do you consider yourself to be Hispanic/Latino/Spanish origin? ☐ Yes ☐ No

Select one or more of the following racial categories to describe yourself: ☐ White ☐ Black or African American ☐ Asian ☐ American Indian
☐ Alaskan Native ☐ Native Hawaiian or Other Pacific Islander

Selective Service Information

(to be completed by all applicants)

Chapter 759 of the Public Acts of 1984 provides that no person who is required to register for the Federal Draft under Section 50 United State Code Amendment Section 453, shall be eligible to enroll in any postsecondary school until such person has registered for such draft. Under Federal law, the responsibility to register lies with any male citizen of the United States and every male residing in the United States who was born in 1960 or later, and is currently at least eighteen (18) and not yet twenty-six (26) years of age.

I certify that I am required to register for the Federal Draft and have done so in accordance with the above stated policy.

I certify that I am exempt from the requirement to register for the Federal Draft because (check one):

☐ I am female ☐ I was born before 1960 ☐ I am currently in the Armed Services
☐ I am a legal alien ☐ I am a veteran ☐ I am not yet 18 years of age

Other. Please explain: _____

Check One: ☐ U.S. Citizen ☐ Foreign Citizen, non-immigrant ☐ Foreign Citizen, permanent U.S. resident

If non-U.S. resident, in what country do you hold citizenship? _____ Visa Number _____

What type of visa to you hold? _____ What is your native language? _____

Optional: ____ First-generation College Student (neither parent/guardian earned a bachelor's degree)

No student will be classified as an in-state resident at Northeast State by his/her mere presence as a student in the state of Tennessee.

Have you lived in Tennessee continuously since birth? ☐ Yes ☐ No

If no, when and why did you move to Tennessee? _____

Please indicate the semester and year you plan to enroll:

____ Fall Semester (August) Year ____

____ Spring Semester (January) Year ____

____ Summer Semester (May/June) Year ____

Under which classification do you wish to enroll? Check one:

Degree/Certificate Student:

☐ First Time Freshman
(no prior college attendance)

☐ Re-Admit
(previously attended Northeast State)

☐ Transfer
(previously attended college(s))

Non-Degree Student:

☐ Transient
(transferring courses back to another institution)

☐ Special Student
(not working toward a degree or certificate)

Education

(Please have an official high school transcript or GED test results sent to Northeast State using the "Request for Transcript" form.)

Check one:

A. ____ I received a regular high school diploma from _____
High School
____ in ____
City/State Year Graduated

B. ____ I am currently enrolled in high school at _____
High School City/State

Anticipated date of high school graduation: _____

C. ____ I successfully passed the GED _____ in ____
Place of Test: City/State (Year Received GED)

I have taken the ____ ACT ____ SAT Date taken _____

List all college/universities attended (including Northeast State if you are re-enrolling). Official transcripts from ALL previous institutions must be sent directly to the Office of Admissions and Records. It is the student's responsibility to obtain official transcripts.

Name and Location (Do not abbreviate college name)	Dates Attended (Month/Year)	Degree(s) Received	Name under which transcript issued

APPLICATION AGREEMENT, SIGNATURE AND DISCLAIMER

(Please sign in blue or black ink).

If you are accepted as a student at this institution, there are certain performance tests you will be required to take during your academic career. It is a requirement of admission that you agree to take any tests deemed necessary by the college. In those instances where tests are administered by an external entity, you hereby agree for the results of such tests to be released to the institution. The purpose of this requirement is to comply with the legislature's expressed intent that institutions regularly evaluate and improve instruction at all levels. If you are under twenty-one years of age and are required by institutional policy to complete the COMPASS test, your scores on this test and course placement may be reported to your high school for research purposes. Any test scores will be treated confidentially as required by law.

College and University Security Information Act

Pursuant to the requirements of the College and University Security Information Act and the Campus Security Act, the following information is available and will be provided to you upon request: (1) Annual crime statistics and rates for crimes occurring on this campus, and (2) copies of Tennessee Board of Regents and/or Institutional security related policies and procedures. Contact the Office of Police and Safety to obtain information. This information is available on the web at www.NortheastState.edu/securityreport.

ALL APPLICANTS MUST READ AND SIGN BELOW TO VALIDATE APPLICATION

I understand that withholding information requested on this application, including attendance at any other institution, or giving false information may make me ineligible for admission to the college or subject to dismissal. I have read this application and certify that the statements I have made on this application are correct and complete, including a report of all college work attempted or completed.

In addition to the forgoing, the Tennessee Eligibility Verification for Entitlements Act requires an applicant for in-state tuition or state financial aid to attest under penalty of perjury that he or she is either a United States citizen or alien lawfully present in the United States. By submitting this application, I am attesting that I am either a United States citizen or alien lawfully present in the United States or I am not requesting any state benefits including in-state tuition.

I understand that this attestation is required by Tennessee law if I have applied for a state public benefit. I understand that Tennessee law requires me to provide documentation verifying the status indicated above prior to receipt of this state public benefit. I understand that knowingly and willfully making a false, fictitious, or fraudulent statement or representation shall subject me to liability under the Tennessee False Claims Act, Tennessee Code Annotated 4-18-101 et seq. I understand that if I am found to have made a false or misleading statement my admission may be rescinded or I may be disciplined by the college.

Signature _____ Date _____

*In accordance with the Privacy Act of 1974, applicants for admission and enrolled students are advised that the requested disclosure of their Social Security numbers to the Office of Admissions and Records is voluntary. Students who do not provide the college with their Social Security number will be assigned special nine-digit numbers. This number or the Social Security number will be used: (a) to identify such student records as applications for admission, registration and course enrollment documents, grade reports, transcript requests, certification requests, and permanent academic records and (b) to determine eligibility, certify school attendance, and report student status. Students are notified, however, that only the Social Security number may be used as an identifier for grants, loans, and other financial aid programs according to federal regulations. The student's Social Security number will not be disclosed to individuals or agencies outside Northeast State except in accordance with the institutional policy on student records.



CERTIFICATE OF IMMUNIZATION

The state of Tennessee as of July 1, 1998 requires entering college students to have proof of two doses of measles, mumps and rubella vaccines. As of July 1, 2011 two doses of Varicella (Chicken Pox) is also required by the state of Tennessee.

Student's Name _____ SSN# _____

PART I - EXCEPTIONS

Please check one of the following exceptions, if applicable, and sign.

- ☐ I certify that I was born prior to January 1, 1957, therefore exempt from the MMR requirement.
- ☐ I certify that I was born prior to January 1, 1980, therefore exempt from the Varicella (Chicken Pox) requirement.
- ☐ I certify that I am a 1999 or after Tennessee high school graduate and meet the state immunization requirements for MMR.

Signature _____ Date _____

Part II - VACCINATION RELIGIOUS OBJECTION STATEMENT

- ☐ Refused immunization because of religious doctrine.

I affirmatively acknowledge that Tennessee law mandates that I obtain two (2) doses of the measles, mumps, and rubella (MMR) vaccination and two (2) doses of the Varicella (Chicken Pox) vaccination prior to my enrollment at Northeast State Community College. However, pursuant to Tennessee Code Annotated §49-6-5001(2) I affirm under the penalties of perjury that I have not obtained, nor will I obtain, the measles, mumps, and rubella (MMR) or the Varicella (Chicken Pox) vaccinations and other preventative immunization measures because it conflicts with my religious tenets and practices.

Signature _____ Date _____

Part III - TO BE COMPLETED BY PHYSICIAN

MMR and Varicella (Chicken Pox)

Check the appropriate box:

- | | | |
|---|---------------------------|---------------------------|
| <input type="checkbox"/> Received two (2) doses of vaccination | MMR #1: Mo/Yr _____ | MMR#2: Mo/Yr _____ |
| | Varicella #1: Mo/Yr _____ | Varicella #2: Mo/Yr _____ |
| <input type="checkbox"/> 1979-1998 TN high school graduate needing proof of one dose of MMR or TN high school graduate from 1999 to May 2016, needing one dose of Varicella | MMR: Mo/Yr _____ | Varicella: Mo/Yr _____ |
| <input type="checkbox"/> Medically contraindicated because of pregnancy, allergy to vaccine, etc. | MMR: _____ | Varicella: _____ |
| Must list reasons: _____ | | |
| <input type="checkbox"/> Had disease as confirmed by medical record | MMR: Mo/Yr _____ | Varicella: Mo/Yr _____ |
| <input type="checkbox"/> Laboratory confirmed immunity to the disease | MMR: Mo/Yr _____ | Varicella: Mo/Yr _____ |

Healthcare Provider (printed or stamped name and address)

Signature of Healthcare Provider _____ Date _____

Return this form to:

Northeast State Community College
P.O. Box 246 • Blountville, TN 37615
423.323.0253 • Fax 423.323.0215



NORTHEAST STATE

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Hepatitis B Immunization Health History Form

Name: _____
Last First MI

Date of Birth: _____ SSN or Student ID*: _____ Phone: (____) _____
Month/Day/Year

The General Assembly of the State of Tennessee mandates that each public or private postsecondary institution in the state provide information concerning Hepatitis B infection to all students matriculating for the first time. Tennessee law requires that such students complete and sign a waiver form provided by the institution that includes detailed information about the disease. The required information below includes the risk factors and dangers of the disease as well as information on the availability and effectiveness of the vaccine for persons who are at-risk for the disease. The information concerning this disease is from the Centers for Disease Control and the American College Health Association.

The law does not require that students receive vaccination for enrollment. Furthermore, the institution is not required by law to provide vaccination and/or reimbursement for the vaccine.

A. Hepatitis B (HBV)

[TO BE COMPLETED BY ALL NEW STUDENTS]

Hepatitis B (HBV) is a serious viral infection of the liver that can lead to chronic liver disease, cirrhosis, liver cancer, liver failure, and even death. The disease is transmitted by blood and/or body fluids and many people will have no symptoms when they develop the disease. The primary risk factors for Hepatitis B are sexual activity and injecting drug use. This disease is completely preventable. Hepatitis B vaccine is available to all age groups to prevent Hepatitis B viral infection. A series of three (3) doses of vaccine are required for optimal protection. Missed doses may still be sought to complete the series if only one or two have been acquired. The HBV vaccine has a record of safety and is believed to confer lifelong immunity in most cases.

____ I hereby certify that I have read this information and **I have received the complete three dose series of the Hepatitis B vaccine.**

Date of completion of the Hepatitis B vaccination series: ____/____/____

____ I hereby certify that I have read this information and **I have elected not to receive the Hepatitis B vaccine.**

Signature of **Student** or **Parent/Guardian** (if student is under 18): _____ **Date:** _____

For more information about the Hepatitis B disease and its vaccine, please contact your local health care provider or consult the Center for Disease Control and Prevention web site at [www.cdc.gov/health/default.htm].

* In accordance with the Privacy Act of 1974, please be advised that the requested disclosure of your Social Security number is voluntary and optional. Your Social Security number will not be disclosed to individuals or agencies outside of the institution except in accordance with the institutional policy on student records.

Complete this form and return it to:

Office of Admissions and Records
Northeast State Community College
P.O. Box 246
Blountville, TN 37617

Fax: 423.323.0215

Intended Area of Study - Check One Area

Note: Admission to the college does not guarantee admission to a specific program of study. Admission to certain programs must be approved by the dean or director of the program.

A.A. (Associate of Arts); A.S. (Associate of Science); A.A.S. (Associate of Applied Science); A.S.T. (Associate of Science in Teaching)

Technical/Career

Associate of Applied Science (A.A.S.)

Business Management Technology

- ☐ Accounting
- ☐ Management
- ☐ Small Business Management

Cardiovascular Technology

- ☐ Invasive Option
- ☐ Non-Invasive Option

Computer and Information Sciences

- ☐ Computer Programming
- ☐ Information Assurance
- ☐ Internet and Web Development
- ☐ Networking Engineering Technology
- ☐ Personal Computer Management

☐ Early Childhood Education

Electrical Technology

- ☐ Electrical
- ☐ Electromechanical

☐ General Technology

Health Related Professions

- ☐ Allied Health - Concentration: Dental Assisting
- ☐ Allied Health - Concentration: EMT- Paramedic
- ☐ Allied Health - Concentration: Medical Laboratory Technology
- ☐ Allied Health - Concentration: Surgical Technology

Industrial Technology

- ☐ Automotive Service
- ☐ Engineering Design Technology
- ☐ Machine Tool
- ☐ Manufacturing Engineering Technology
- ☐ Mechanical
- ☐ Motor Sports
- ☐ Welding/Metal Fabrication

☐ Nursing

Office Administration Technology

- ☐ General Office
- ☐ Legal Office
- ☐ Medical Office

Public Safety and Justice Administration

- ☐ Crime Mapping and Analysis
- ☐ Forensic Science
- ☐ Public Safety and Police Science

Regents Online Degree Program (RODP)

- ☐ Criminal Justice
- ☐ Early Childhood Education
- ☐ Professional Studies - Information Technology
- ☐ Web Technology

Certificates*

- ☐ Accounting Technology
- ☐ Auto Body Service Technology
- ☐ Automotive Service
- ☐ Chemical Process Operations
- ☐ Combination Welding
- ☐ Computer-Aided Drafting
- ☐ Construction Electricity
- ☐ Dental Assisting
- ☐ Early Childhood Development
- ☐ EMT-Paramedic
- ☐ Heating, Ventilation and Air Conditioning
- ☐ Industrial Operations
- ☐ Machine Tool Operations
- ☐ Office Technology

University Parallel (Transfer)

(Choose one degree and one area of emphasis.)

Associate of Arts Degree (A.A.)

Areas of Emphasis:

General

- ☐ Tennessee Board of Regents Transfer
- ☐ University of Tennessee Knoxville Transfer
- ☐ Advertising/Public Relations
- ☐ Criminal Justice⁺
- ☐ Economics: ETSU Transfer⁺
- ☐ Economics Liberal Arts: University of Tennessee Knoxville Transfer⁺
- ☐ Economics: University of Memphis Transfer⁺
- ☐ English⁺
- ☐ Foreign Language⁺
- ☐ History⁺
- ☐ Mass Communications⁺
- ☐ Philosophy/Religious Studies
- ☐ Political Science⁺
- ☐ Pre-Teacher Education-Secondary Education
- ☐ Psychology⁺
- ☐ Social Work⁺
- ☐ Sociology⁺
- ☐ Speech Communication⁺
- ☐ Theatre⁺
- ☐ Regents Online Degree Program (RODP) General Studies
- ☐ Visual Art and Design (Emphasis: Art History)
- ☐ Visual Art and Design (Emphasis: Studio)

Associate of Science Degree (A.S.)

Areas of Emphasis:

General

- ☐ Tennessee Board of Regents Transfer
- ☐ University of Tennessee Knoxville Transfer
- ☐ Accounting⁺
- ☐ Advertising/Public Relations
- ☐ Biology⁺
- ☐ Broadcasting
- ☐ Business Administration⁺
- ☐ Chemistry⁺
- ☐ Computer Science⁺
- ☐ Criminal Justice⁺
- ☐ Digital Media
- ☐ Economics - Business⁺
- ☐ Economics: Liberal Arts - MTSU and UT Chattanooga Transfer⁺
- ☐ Environmental Health
- ☐ Exercise Science⁺
- ☐ History⁺
- ☐ Information Systems⁺
- ☐ Information Technology
- ☐ Kinesiology: University of Tennessee Knoxville Transfer⁺
- ☐ Manufacturing Technology
- ☐ Mass Communications⁺
- ☐ Mathematics⁺
- ☐ Occupational Health
- ☐ Philosophy/Religious Studies
- ☐ Physics⁺
- ☐ Political Science⁺
- ☐ Pre-Health⁺
- ☐ Pre-Medical Technology: Transfer to Lincoln Memorial University

CONTINUED NEXT PAGE

- ☐ Pre-Occupational Therapy⁺
- ☐ Pre-Physical Therapy: Transfer to ETSU⁺
- ☐ Pre-Veterinary Technology: Transfer to Lincoln Memorial University
- ☐ Psychology⁺
- ☐ Social Work⁺
- ☐ Sociology⁺
- ☐ Speech Communication⁺
- ☐ Sport and Leisure Management: Park and Recreation Sport Management
- ☐ Sport and Leisure Management: Sport Management
- ☐ Survey and Mapping
- ☐ Theatre⁺
- Regents Online Degree Program (RODP)
 - ☐ General Studies
 - ☐ Teacher Aide/Paraprofessional

Pre-Professional Programs (A.S., A.S.T.)

Areas of Emphasis:

- ☐ Pre-Engineering - Chemical
- ☐ Pre-Engineering - Civil⁺
- ☐ Pre-Engineering - Computer
- ☐ Pre-Engineering - Electrical⁺
- ☐ Pre-Engineering - General
- ☐ Pre-Engineering - Industrial and Systems
- ☐ Pre-Engineering - Mechanical⁺
- ☐ Pre-Industrial Technology

Pre-Health Professions (A.S.)

- ☐ Pre-Cardiopulmonary Science
- ☐ Pre-Dental Hygiene
- ☐ Pre-Nursing: Transfer to ETSU
- ☐ Pre-Nursing: Transfer to King University
- ☐ Pre-Nursing: Transfer to Milligan College
- ☐ Pre-Occupational Therapy: Transfer to Milligan College
- ☐ Pre-Pharmacy: Transfer to ETSU
- ☐ Pre-Radiography

Pre-Teacher Education (A.S.)

- ☐ Pre K-3 Early Childhood Education
- ☐ Physical Education
- ☐ Secondary Education
- ☐ Special Education
- ☐ Pre-Teacher Education: K-6 Education (A.S.T. degree)

*For more information about our graduation rates, the median debt of students who completed the program, and other important information, please visit our website at <http://www.northeaststate.edu/default.asp?DocumentID=2610>. [January 23, 2012]

⁺Tennessee Transfer Pathways (TTPs) - Tennessee Transfer Pathways are advising tools designed to help community college students plan for transferring to a Tennessee public university to complete their baccalaureate degree. The TTPs also constitute an agreement between community colleges and universities confirming that community college courses meet major preparation requirements.

Northeast State Community College is part of the Tennessee Board of Regents system, the nation's sixth largest higher education system, governing 46 post-secondary educational institutions. The TBR system includes six universities, 13 two-year colleges and 27 technology centers, providing programs in 90 of Tennessee's 95 counties to more than 200,000 students.

Northeast State is an AA/EEO employer and does not discriminate on the basis of race, color, national origin, sex, disability or age in its program and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, P.O. Box 246/2425 Highway 75, Blountville, TN 37617, 423.323.0226.

Northeast State is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about the accreditation of Northeast State. NeSCC-3 90-053